

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE held on 18<sup>th</sup> OCTOBER 2011  
in the Council Chamber commencing at 7.30pm**

Present: M J Gibbins (Chairman)  
D Fernee  
J Andrews  
G Jeffery  
DM Hockaday

Also Present: Cllrs. Ward, Longhurst & Foulger

- F44/11 APOLOGIES FOR ABSENCE None
- F45/11 DECLARATIONS OF INTEREST Cllr. Hockaday as a member of Wymondham Tennis Club
- F46/11 ITEMS RAISED BY MEMBERS OF THE PUBLIC None
- F47/11 MINUTES OF MEETING On the proposition of Cllr. Jeffery and seconded by Cllr Andrews it was resolved to approve the minutes of the Finance & General Purposes committee meeting held on 16<sup>th</sup> August 2011 as a correct record.
- F48//11 MATTERS ARISING None
- F49/11 EXTERNAL AUDIT Clerk reported that external Auditors (Mazars LLP) had approved the 2010/11 return without comment.
- F50/11 PHOTOCOPIER Upon the proposition of Cllr. Jeffery and seconded by Cllr. Fernee it was resolved to ratify the lease payments in respect of a replacement photocopier as attached to these minutes.
- F51/11 CHRISTMAS LIGHTS Upon the proposition of Cllr. Gibbins and seconded by Cllr. Jeffery it was resolved to accept the quotation from AR Cross & Sons to undertake the electrical work in respect of the Christmas Lights in accordance with the attachment to these minutes.
- F53/11 CHRISTMAS LIGHTS BACK LANE Letter received requesting assistance towards the installation of Christmas Lights in the Back Lane / Town Green shopping area. It was resolved that the Clerk speaks to the organizer and that a maximum sum of £500 would be available from the Christmas Lights budget.
- F54/11 CEMETERY LODGE Clerk presented two valuations and terms of sale from local estate agents. After discussion upon the proposition of Cllr. Jeffery and seconded by Cllr. Fernee it was resolved to appoint Money Properties as a sole agent to market the property in its present condition at a guide price of £215,000 - £225,000.
- F55/11 2012/13 DRAFT BUDGET Cllr. Gibbins presented a draft budget for the 2012/13 financial year for members to consider and to contact him if they had any queries or required further explanation. Clerk then outlined budget setting procedure culminating in a budget being approved at the Council's January 2012 meeting as the required precept has to then be advised immediately to South Norfolk Council.

*[The meeting closed at 20.15 pm]*

DATED this ..... day of .....2011

SIGNED ..... (Chairman)