

**WYMONDHAM TOWN COUNCIL**  
MINUTES OF A MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE held on 21<sup>st</sup> October 2014  
in the Council Offices commencing at 7.30pm

Present: M J Gibbins (Chairman)  
D Disney  
N Ward  
M Heard  
P Broome

Also Present: 1 member of the public.  
Cllr. Longhurst

- F29/14 APOLOGIES FOR ABSENCE None
- F30/14 DECLARATIONS OF INTEREST None
- F31/14 MINUTES OF MEETING On the proposition of Cllr. Disney and seconded by Cllr Ward it was resolved to approve the minutes of the Finance & General Purposes committee meeting held on 22<sup>nd</sup> May 2014 as a correct record.
- F32/14 MATTERS ARISING
- F26/14 WYMONDHAM TOWN ARCHIVE Clerk advised that the data capturing project was proceeding.
- F33/14 ITEMS RAISED BY MEMBERS OF THE PUBLIC None
- F34/14 EXTERNAL AUDITORS CERTIFICATE Cllr. Gibbins presented the external Auditors certificate for the financial year ending 31.3.14 as follows ‘ On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’
- Three minor matters not affecting the above had been noted and these would be attended to for this year’s return.
- F35/14 GRANT APPLICATION Upon the proposition of Cllr. Heard and seconded by Cllr. Disney it was unanimously agreed to award a grant of £500 to Wymondham Lions to assist in the entertainment cost associated with the Christmas Steampunk fayre event.
- Cllr. Ward left the room for this item and took no part in the debate or vote.
- F36/14 COMMUNITY CCTV Clerk outlined the new Community CCTV system that has been installed through funding obtained by South Norfolk Council. A letter had been received requesting that the Council provided £1,000 pa for two years commencing from the 2015/16 financial year towards running costs. After

discussion it was unanimously agreed to factor this into the next 2 years budgets. It was also agreed to review the position after the first year.

F37/14 WYMONDHAM TENNIS CLUB Clerk reported that a request had been made to review the present fee for floodlight tokens and to reduce the token controlled period from 1 hour to 30 minutes. After reviewing the situation it was resolved to reduce the token costs from £5.40 ph (includes VAT) to £2.00 per 30 minutes (includes VAT). Clerk confirmed that the token machine's operating instruction had been found and that it should be possible to amend the token control period to 30 minutes.

F38/14 2015/16 REVENUE & CAPITAL BUDGET Clerk explained the process for drawing up a budget for the 2015/16 financial year and the short timescales involved between receiving information from South Norfolk Council, the approval of a budget and therefore the setting of next year's precept and its reporting to South Norfolk.

F39/14 FINANCIAL POSITION TO 30.9.14 Cllr. Gibbins outlined the position from draft internal figures that had been compiled which showed a half yearly deficit of nearly £18,000, however this was primarily due to the £15,000 transfer to the new Ketts Park play equipment fund agreed by the full Council. Other areas of unexpected costs had been the recent by elections.

*[The meeting closed at 20.05 pm]*

DATED this ..... day of .....2014

SIGNED ..... (Chairman)