

**WYMONDHAM TOWN COUNCIL**  
MINUTES OF A MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE held on 22<sup>nd</sup> MAY 2014  
in the Council Offices commencing at 6.30pm

Present: M J Gibbins (Chairman)  
D Disney  
N Ward  
M Heard

Also Present: No members of the public.  
Cllr. Longhurst

F19/14 ELECTION OF CHAIRMAN

Cllr. Gibbins called for nominations for Chairman of the Committee.  
Cllr. Gibbins was nominated by Cllr. Ward and seconded by Cllr. Disney  
No other nominations were received and Cllr. Gibbins was duly elected.

F20/14 ELECTION OF VICE CHAIRMAN

Cllr. Gibbins called for nominations for Vice Chairman of the Committee.  
Cllr. Ward was nominated by Cllr. Gibbins and seconded by Cllr. Disney  
Cllr. Heard nominated Cllr. Elliott, no seconder was forthcoming and therefore  
Cllr. Ward was duly elected.

F21/14 APOLOGIES FOR ABSENCE Cllr. Elliott

F22/14 DECLARATIONS OF INTEREST None

F23/14 MINUTES OF MEETING On the proposition of Cllr. Ward and seconded by Cllr  
Heard it was resolved to approve the minutes of the Finance & General Purposes  
committee meeting held on 15<sup>th</sup> April 2014 as a correct record.

F24/14 MATTERS ARISING

- F08/14 WAR MEMORIAL Clerk advised that work was still scheduled for 1<sup>st</sup>  
week in July.
- F16/14 GRANT APPLICATION Clerk confirmed that Wymondham Music  
Festival had accepted the offer of a grant.

F25/14 ITEMS RAISED BY MEMBERS OF THE PUBLIC None

F26/14 WYMONDHAM TOWN ARCHIVE Clerk referred to paper attached to the agenda  
outlining a request from the Archive group to purchase software which will allow  
their database of information to be accessed via their website. Current information  
has to be extracted by their volunteers and this will improve their efficiency. A  
local company has quoted £3450 to undertake the work and upon the proposition of  
Cllr. Gibbins and seconded by Cllr. Ward it was unanimously agreed to approve  
this expenditure from the new projects fund.

F27/14 EXCLUSION PUBLIC & PRESS On the proposition of Cllr. Ward and seconded  
by Cllr Disney resolution by the Council under the provisions of Section 1 of the

Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

F28/14 ANNUAL ACCOUNTS 2013/14 Cllr. Gibbins outlined draft accounts for the year ended 31<sup>st</sup> March 2014 and explained the following variances:

- Net Surplus of £22541 for the year mainly attributable to :
  - Additional Income
    - Increased burial fees against budget
    - Increased Market fees against budget
    - Increased interest due to Bank Bond investment.
  - Expenditure savings
    - Salary under spend due to reduction in TIC opening hours
    - Health & Safety under spend
    - Insurance under spend following negotiation of new policy terms.
    - Equipment under spend
    - Ketts Park maintenance under spend
    - Brighter Wymondham under spend.

On the proposition of Cllr. Gibbins and seconded by Cllr. Ward it was unanimously resolved to recommend adoption of the Accounts by the full Council.

*[The meeting closed at 19.10 pm]*

DATED this ..... day of .....2014

SIGNED ..... (Chairman)