

WYMONDHAM TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL
ANNUAL GENERAL MEETING HELD ON TUESDAY 17th MAY 2011
in the COUNCIL CHAMBER at 7.30pm.

Councillors present:

JRW Andrews	Y Astley	KJ Cooper
DF Fernee	CW Foulger	MJ Gibbins
DM Hockaday	G Jeffery	S Jessop
CA Longhurst	D Roberts	RJ Savage
JH Turner	N Ward	JW Wright

Members of the public: 5
County Council : Cllr. Mooney
District Council : Cllr. Hornby

The Town Mayor, Cllr. CW Foulger presiding

Cllr. Foulger welcomed all Councillors to the first meeting of the new Council.

71/11 ELECTION OF MAYOR & CHAIRMAN OF THE COUNCIL

Cllr. Foulger called for nominations for Town Mayor and Chairman of the Council.

Cllr. Ward was nominated by Cllr. Gibbins and seconded by Cllr. Savage

No other nominations were received and Cllr. Ward was duly elected. __

Cllr. Ward took the Chair and signed his acceptance of office.

72/11 ELECTION OF DEPUTY MAYOR & VICE CHAIRMAN OF THE COUNCIL

Cllr. Ward called for nominations for Deputy Town Mayor and Vice Chairman of the Council.

Cllr. Foulger was nominated by Cllr. Gibbins and seconded by Cllr. Longhurst

No other nominations were received and Cllr. Foulger was duly elected.

Cllr. Foulger took his seat and signed his acceptance of office.

73/11 CONFIRMATION THAT ALL COUNCILLORS HAVE SIGNED DECLARATIONS OF ACCEPTANCE AND HAVE RECEIVED A COPY OF STANDING ORDERS AND FINANCIAL REGULATIONS was noted.

74/11 APOLOGIES FOR ABSENCE None

75/11 DECLARATIONS OF INTEREST None

76/11 RESIDENTS QUESTIONS None

- 77/11 MINUTES OF MEETING Upon the proposition of Cllr. Cooper and seconded by Cllr. Gibbins the minutes of the meeting held on 5th April 2011 were approved as a correct record.
- 78/11 MATTERS ARISING
68/11 QUESTIONS Clerk confirmed that items raised by Cllr. Howell would be placed on Committee agendas in due course
- 79/11 REVIEW OF DELEGATED ARRANGEMENTS TO COMMITTEES & WORKING GROUPS Clerk explained that this is covered in the Council's Standing Orders which all Councillors have a copy.
- 80/11 REVIEW OF TERMS OF REFERENCE FOR COMMITTEES Clerk explained that this is covered in the Council's Standing Orders which all Councillor's have a copy.
- 81/11 APPOINTMENTS TO COMMITTEES 2011/12 On the proposition of Cllr. Foulger and seconded by Cllr. Roberts it was resolved to appoint committees in accordance with the list attached to these minutes
- 82/11 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES On the proposition of Cllr. Jeffery and seconded by Cllr. Fernee it was resolved to appoint representatives in accordance with the list attached to these minutes
- 83/11 APPOINTMENTS TO WORKING GROUPS On the proposition of Cllr. Foulger and seconded by Cllr. Ward it was resolved to appoint working groups in accordance with the list attached to these minutes
- 84/11 FORMAL ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS Clerk confirmed that all Councillors have been given a copy and these were formally adopted
- 85/11 TO NOTE INVENTORY OF LAND AND ASSETS Clerk advised that this was incorporated in the Council's financial accounts and these had been prepared for the year ending 31.3.11 and would be sent to all Councillors shortly as they had to be approved by the Council.
- 86/11 TO NOTE INSURANCE COVER Clerk explained that this is covered by the Council's block policy with Zurich Insurance which incorporates Public Liability and Employee/ Councillor Accident cover.
- 87/11 TO NOTE COUNCIL / EMPLOYEES MEMBERSHIP OF OTHER BODIES Clerk provided list as attached to these minutes.
- 88/11 TO NOTE COUNCIL COMPLAINTS PROCEDURE Clerk explained that this is covered in the Council's Standing Orders which all Councillors have a copy.
- 89/11 TO NOTE COUNCIL PROCEDURES FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2000 AND THE DATA PROTECTION ACT 1998 Clerk explained that this is covered in the Council's Standing Orders which all Councillor's have a copy.
- 90/11 TO NOTE COUNCIL POLICY FOR DEALING WITH THE PRESS / MEDIA Clerk explained that this is covered in the Council's Standing Orders which all Councillor's have a copy.
- 91/11 SUNDRY CREDITORS On the proposition of Cllr. Gibbins and seconded by Cllr. Jeffery it was resolved to pay accounts for April, as per the submitted list to the sum of £42,351.39

In compliance with Financial Regulations, the clerk tabled a list of salaries paid from the wages account to the sum of £9698.17

92/11 CORRESPONDENCE received was considered and the actions proposed are recorded separately as an appendix to these minutes.

93/11 MAYOR'S ENGAGEMENTS Noted

94/11 BANKING Upon the proposition of Cllr. Gibbins and seconded by Cllr. Savage the following Councillors were appointed as signatories in respect of the Council's banking arrangements – Cllrs Jeffery, Roberts, Jessop, Ward & Foulger.

95/11 NORFOLK ASSOCIATION LOCAL COUNCILS Clerk explained vacancy and any Councillor wishing to be considered for a position on NALC's executive should complete the application form and return it to the Clerk.

96/11 LIZARD CHARITY Upon the proposition of Cllr. Ward and seconded by Cllr. Foulger it was resolved to appoint Cllr. Fernee as a Town Council representative.

97/11 REPORTS FROM DISTRICT / COUNTY COUNCILLORS
Norfolk County Council – Cllr. Mooney

- Wymondham High School
 - Granted Capital sum of 3m by NCC
 - Drawing up strategy for whole site
 - Applied for Academy status
- Harts Farm School Site
 - Too small for a new school to be built
 - Land to be sold
 - Proceeds to be spent in Wymondham on education.
- Library
 - Consultation to take place on opening hours

South Norfolk Council – Nothing to report

98/11 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES None

99/11 HEALTH & SAFETY Nothing to report

100/11 QUESTIONS None received

[The meeting closed at 20.10 pm]

DATED thisday of2011

SIGNED(Chairman)

WYMONDHAM TOWN COUNCIL

MEETING 17th MAY 2011

CORRESPONDENCE

Action

- 1.

Information

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| 1. NCC – Youth Services Letter | Noted |
| 2. Norfolk RCC – Signpost newsletter | Noted |
| 3. NALC – Norfolk Link newsletter | Noted |
| 4. SNC - Neighbourhood Exhibition - 24.5.11 – Central Hall | Noted |
| 5. Playing Field Association – Spring newsletter | Noted |

Mayor's Engagements

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| 1. Official Opening – Ladbrookes – 28.4.11 | Noted |
| 2. Open Day – Windmill House – 11.5.11 | Noted |