

## WYMONDHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL  
MEETING HELD ON TUESDAY 3<sup>rd</sup> July 2012  
in the North Wymondham Community Centre at 7.30pm.

Councillors present:

JRW Andrews	N Ward	JH Turner
DF Fernee	CW Foulger	MJ Gibbins
DM Hockaday	R Savage	A Taylor
CA Longhurst	D Roberts	A Gardiner

Members of the public: 24  
County Council : Cllr. Mooney  
District Council : Cllr. Hornby

The Town Mayor, Cllr. R Savage presiding

126/12 APOLOGIES FOR ABSENCE Cllrs. Jeffery, Wright & Cooper

127/12 CODE OF CONDUCT Cllr. Savage explained that under Central Governments Localism Bill it was now necessary for the Council to adopt a new Code of Conduct and for every Councillor to complete a new Declaration of Interest. Upon the proposition of Cllr. Longhurst and seconded by Cllr. Fernee it was unanimously resolved to adopt the new Code of Conduct provided by South Norfolk Council.

Clerk to request a training session be arranged by South Norfolk Council.

128/12 DECLARATIONS OF INTEREST Cllr. Roberts personal interest in respect of Agenda item 18 as a member of Hope Church.

129/12 RESIDENTS QUESTIONS

M Heard commented that there was a clear attempt by members to prevent democracy

R Symonds asked who would represent residents if all the ward members had to declare Declarations of Interest. Cllr. Savage replied that Councillors represented the whole Town not just the ward they are elected in.

P Hawkins asked if the working group would look into meetings that took place in the Norwich office of Fosters or any other solicitors and agents that represented the Town Council and have access to confidential correspondence that did not go through the Town Council office.

J Brown asked if the Council had a Disability Policy

C Greenfield asked if Declarations of Interest would be placed on the Councils website. Cllr. Savage advised that this would be within the next 28 days as required by law.

P Moss commented that as the Town Council are the landlords of Kings Head Meadow have they asked Wymondham Town Football Club about their involvement. Why are they not fulfilling their lease requirements?

Mr Heard asked who was the Councils representative on the Football Club, what was he doing and what did he know.

Cllr. Taylor commented that there was confusion between the Football Club and the Public about access to Kings Head Meadow.

N Illsley commented that sitting at the back he had trouble hearing the conversations and could a loop system be available at future meetings.

M Elias asked if future meetings would be held in the same place. Cllr. Savage replied that this would depend upon room availability.

M Walker asked if all agenda items could be placed on the website and if questions could be asked to the Kings Head Meadow review group.

130/12 MINUTES OF MEETING Upon the proposition of Cllr. Roberts and seconded by Cllr. Foulger the minutes of the meeting held on 6<sup>th</sup> June 2012 were approved as a correct record subject to the following amendments to the draft:

- 115/12 delete 'discussion' insert 'review'
- 115/12 add 'being that after seeing files he became aware that his sons held shares on Tesco's that were being represented by a developer.'

131/12 MATTERS ARISING

116/12 Cllr. Gardiner commented that he had asked to see the files re Kings Head Meadow. Clerk outlined his discussion with Dr Kemp in that he had verbally discussed documents held, but that Dr Kemp had not read the files.

132/12 SUNDRY CREDITORS On the proposition of Cllr. Andrews and seconded by Cllr. Foulger it was resolved to pay accounts for June, as per the submitted list to the sum of £65,613.13

In compliance with Financial Regulations, the clerk tabled a list of salaries paid from the wages account to the sum of £8,746.78

133/12 CORRESPONDENCE received was considered and the actions proposed are recorded separately as an appendix to these minutes.

134/12 MAYOR'S ENGAGEMENTS Noted.

135/12 KINGS HEAD MEADOW SALE REVIEW

Cllr Savage commented 'The working group met on 19<sup>th</sup> June to address the requirements of the motion passed at the last Town Council meeting. The minutes of the group are attached for information. To date, I still await contact details for all of the potential reviewers chosen by the group. When all contact details are available, then potential reviewers will be contacted and a reviewer selected from the positive responses. I hope that this will happen before the next full Town Council meeting and will report again on progress at that meeting. The Working Group will re-convene to discuss the responses of the reviewers when they are all received.

Cllr. Gardiner commented that the minutes gave the names of the reviewers to be contacted and that two should be discounted (J Chinnery with a pecuniary interest and K Hounsome with a personal interest). He also commented that the allocation of £2,000 was a disgrace and not enough.

Cllr. Roberts asked if reviewer will comment on the Councils Standing orders.

Cllr. Hockaday advised that she had written to Dr Kemp and wanted to give evidence. She wishes to do the same with the new reviewer.

**Upon the proposition of Cllr. Fernee and seconded by Cllr. Andrews standing orders were suspended to allow public participation.**

Mr Walker asked

- How was the Chairman elected. This is outlined in the meeting minutes and was done by the group members.
- Did the working group speak to anyone outside the group before the meeting. Cllr. Savage replied No.
- Will the new reviewer follow Dr Kemps Structure? Answer No.

Mr Moss asked

- Who are the four people. Cllr Savage replied that they were recommendations from the SNC monitoring officer and Dr Kemp.

Mr Heard

- Would the Council make the name of the chosen reviewer public. Cllr. Savage responded Yes.

Mr Greenfield

- Is £2,000 sufficient, How much was allocated to Dr Kemp.

Mr Hawkins

- Is there a timescale. Cllr. Savage responded that he wanted it to be completed by September but this would be up to the reviewer.

Mr Mooney

- Are working group minutes confidential. Cllr. Savage responded no if they are not on orange paper.

Mr Heard

- If two potential reviewers are disqualified would further reviewers from further afield be considered. Cllr. Savage replied yes.

**Standing orders were re-instated**

#### 136/12 MOTION TO TOWN COUNCIL

Motion to Town Council

I the proposer propose that a motion be passed that future full town council meetings notification changes as follows:-

1. That all meetings have public notification of venue no less than 14 days before said meeting,
2. That should any changes need to be made to agenda that this is altered and displayed no less than 7 days before meeting.
3. That full town council meetings be held in a building suitable for persons covered by the disability discrimination act 1995 and the Disability and Equality act 2010.

4. That full town council meetings be held in a venue suitable to allow a minimum of 50 people to attend.

Proposer Councillor Andy Gardiner  
Seconder Councillor Alison Taylor

Cllr. Gardiner outlined his proposal and commented that he had received help from Cllr. Roberts in drafting it. After discussion the motion was amended to the following:

I the proposer propose that a motion be passed that future town council meetings notification changes as follows:-

1. That all meetings have public notification of venue no less than 14 days before said meeting,
2. That should any changes need to be made to agenda that this is altered and displayed no less than 7 days before meeting.
3. That town council meetings be held in a building suitable for persons covered by the disability discrimination act 1995 and the Disability and Equality act 2010.
4. That full town council meetings be held in a venue suitable to allow a minimum of 50 people to attend.

On a point of clarification it was agreed that 7 days referred to in the second point of the motion was calendar days not working days and that only one agenda would be issued.

Upon the proposal of Cllr. Gardiner and seconded by Cllr. Taylor it was unanimously resolved to approve the amended proposal.

137/12 MAYORS COMMUNITY FUND Cllr. Savage announced that he had chosen Star Throwers as the chosen recipient for his mayoral year.

138/12 REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Norfolk County Council

Cllr. Mooney –

- Wymondham High School have received planning permission for their new classrooms.
- Victoria Musgrave would be retiring as Principal of the High School and a new Principal has been appointed.
- Flexibus contract was nearing expiry and the scheme would be handed over to a new provider shortly.

South Norfolk Council

Cllr. Foulger –

- Local Development Framework site specifics would be going to South Norfolk Councils cabinet on 16<sup>th</sup> July, consultation would take place in September and subject to any amendments it was anticipated it would be finalised in early 2013.

139/12 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr. Turner – Archive Group – attended AGM – Group wishes to link into the Councils Broadband and to be kept in the loop re office accommodation.

Cllr. Foulger – Central Hall – attended AGM – 2 Trustees resigned and 2 new trustees have been appointed. Underground heat source pump has reduced gas/electricity bills.

Cllr. Longhurst – North Wymondham Community Centre – Hobbies day held on 25<sup>th</sup> June and a quiz & Curry night will shortly be held.

Cllr. Savage read out written reports from Cllr. Jeffery in respect of Citizens Advice Bureau, Wymondham Music Festival and the Diamond Jubilee celebrations as attached to these minutes.

140/12 HEALTH & SAFETY Nothing to report.

141/12 QUESTIONS Clerk reported that Cllr. Hockaday had handed in questions just before the meeting commenced. These were read out and are attached to these minutes.

*[Cllr. Gardiner commented that he did not want to be part of any confidential discussions and left the meeting at 9.40pm]  
[Cllr. Roberts left the meeting at 9.40pm as he had declared an Interest]*

142/12 EXCLUSION PUBLIC & PRESS On the proposition of Cllr. Gibbins and seconded by Cllr. Fernee resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

143/12 HOPE CHURCH Letter outlining the Church's need for a larger building or land on which to build a new community facility was discussed. It was agreed that the matter would be passed to the Finance & General Purposes Committee for further investigation and that the Clerk would contact a local house building Company who had offered land to seek their views.

*[The meeting closed at 10.30 pm]*

DATED this .....day of .....2012

SIGNED .....(Chairman)

**WYMONDHAM TOWN COUNCIL**

**MEETING 3<sup>rd</sup> JULY 2012**

**CORRESPONDENCE**

**Action**

1. Norfolk RCC – AGM – 11.7.12 – 3.30pm – Dereham **Noted**

**Information**

1. Norfolk Police Authority – Local Policing Plan Summary 2012-2015 **Noted**
2. Norfolk RCC – Signpost Newsletter **Noted**
3. Norfolk County Council – Better Broadband update **Noted**

**Mayor's Engagements**

1. Norfolk County Council – 8.6.12-Chairmans Reception. **Noted**
2. Wymondham Music Festival – 24.6.12– Patrons Reception. **Noted**
3. Fosters – 28<sup>th</sup> June – Reception followed by Concert in Abbey. **Noted**