

WYMONDHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL ANNUAL GENERAL MEETING HELD ON TUESDAY 7th MAY 2013 in the FAIRLAND HALL at 7.30pm.

Councillors present:

JRW Andrews	N Ward	C Buckton
DF Fernee	CW Foulger	MJ Gibbins
DM Hockaday	M Elias	A Taylor
CA Longhurst	A Gardiner	RJ Savage
JH Turner	M Heard	

Members of the public: 28
County Council : Cllr. Mooney
District Council : Cllr. Hornby

The Town Mayor, Cllr. R Savage presiding

74/13 ELECTION OF MAYOR & CHAIRMAN OF THE COUNCIL

Cllr. Savage called for nominations for Town Mayor and Chairman of the Council.
Cllr. Fernee was nominated by Cllr. Gardiner and seconded by Cllr. Taylor.
No other nominations were received and Cllr. Fernee was duly elected.
Cllr. Fernee took the Chair and signed her acceptance of office.

75/13 ELECTION OF DEPUTY MAYOR & VICE CHAIRMAN OF THE COUNCIL

Cllr. Fernee called for nominations for Deputy Town Mayor and Vice Chairman of the Council.
Cllr. Foulger was nominated by Cllr. Gardiner and seconded by Cllr. Longhurst
No other nominations were received and Cllr. Foulger was duly elected.
Cllr. Foulger took his seat and signed his acceptance of office.

Cllr. Fernee made an acceptance speech.

76/13 APOLOGIES FOR ABSENCE None

77/13 DECLARATIONS OF INTEREST None

78/13 RESIDENTS QUESTIONS

- Mr Moss asked for the communications working group to be re-established
- Cllr. Mooney asked if meeting between the King's Head Meadow Trust Working Group and Wymondham Football Club had taken place and what was the outcome. Cllr. Fernee replied yes the meeting had taken place but there was no new news.
- Mrs Ford stated that it was a sad day that a dignity at work / bullying and harassment policy had to be introduced and that Councillors should be working with the Council staff and other Councillors in a dignified way as a matter of course.

79/13 MINUTES OF MEETING Upon the proposition of Cllr. Ward and seconded by Cllr. Foulger the minutes of the meeting held on 2nd April 2013 were approved as a correct record. Cllr. Savage commented that he felt that the King's Head Meadow Trust Working Group should report on progress at every Full Council meeting.

80/13 MATTERS ARISING

- 67/13 KING'S HEAD MEADOW Clerk confirmed Action points had been attended to.

81/13 REVIEW OF DELEGATED ARRANGEMENTS TO COMMITTEES & WORKING GROUPS Cllr. Fernee explained that this is covered in the Council's Standing Orders which all Councillors have a copy and it was resolved to accept these.

82/13 REVIEW OF TERMS OF REFERENCE FOR COMMITTEES Cllr. Fernee explained that this is covered in the Council's Standing Orders which all Councillor's have a copy and it was resolved to accept these.

83/13 APPOINTMENTS TO COMMITTEES 2013/14 After discussion it was resolved to appoint committees in accordance with the list attached to these minutes

84/13 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES After discussion it was resolved to appoint representatives on outside bodies in accordance with the list attached to these minutes

85/13 APPOINTMENTS TO WORKING GROUPS After discussion it was resolved to appoint working groups in accordance with the list attached to these minutes.

86/13 FORMAL RE -ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS Cllr. Fernee confirmed that all Councillors have been given a copy and these were formally re-adopted.

87/13 TO NOTE INVENTORY OF LAND AND ASSETS Clerk advised that this was incorporated in the Council's financial accounts and a copy of the relevant section had been sent out with the agenda.

88/13 TO NOTE INSURANCE COVER Clerk explained that this is covered by the Council's block policy with Zurich Insurance.

89/13 TO NOTE COUNCIL / EMPLOYEES MEMBERSHIP OF OTHER BODIES List provided with agenda was noted.

90/13 TO NOTE COUNCIL COMPLAINTS PROCEDURE Cllr. Fernee explained that this is covered in the Council's policy documents which all Councillors have a copy.

91/13 TO NOTE COUNCIL PROCEDURES FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2000 AND THE DATA PROTECTION ACT 1998 Cllr. Fernee explained that this is covered in the Council's policy documents which all Councillor's have a copy.

92/13 TO NOTE COUNCIL POLICY FOR DEALING WITH THE PRESS / MEDIA Cllr. Fernee explained that this is covered in the Council's policy documents which all Councillor's have a copy.

93/13 BANK SIGNATORIES Clerk explained that following recent resignations of Councillors two more signatories were required. It was resolved that Cllrs. Buckton & Fernee be added to the list.

94/13 SUNDRY CREDITORS On the proposition of Cllr. Savage and seconded by Cllr. Gardiner it was resolved to pay accounts for April, as per the submitted list to the sum of £25,522.21

In compliance with Financial Regulations, the clerk tabled a list of salaries paid from the wages account to the sum of £8181.46

95/13 CORRESPONDENCE received was considered and the actions proposed are recorded separately as an appendix to these minutes.

96/13 MAYOR'S ENGAGEMENTS Noted.

97/13 DIGNITY AT WORK / BULLYING AND HARASSMENT POLICY Upon the proposition of Cllr. Heard and seconded by Cllr. Gardiner it was resolved to accepted this policy as issued with the agenda.

98/13 COUNCIL MEETINGS Clerk distributed list of scheduled meeting dates for the remainder of 2013.

99/13 REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Norfolk County Council

Cllr. Mooney – Nothing to report.

South Norfolk Council

Cllr. Savage advised that a 'connecting South Wymondham' urban design framework consultation will be issued as part of the Wymondham Area Action Plan.

100/12 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- Cllr. Hockaday – Lizard Residents Association – informal discussion had taken place over the proposed 1200 new dwellings for South Wymondham and the possible impact on the Lizard. Concerns over a buffer zone and that a meeting is to be organised by MP G Freeman.

101/12 HEALTH & SAFETY Nothing to Report

102/12 QUESTIONS None received

[The meeting closed at 20.40 pm]

DATED thisday of2013

SIGNED(Chairman)

WYMONDHAM TOWN COUNCIL

MEETING 7th MAY 2013

CORRESPONDENCE

Action

1. Heritage Open Days – Thursday 12th September – Sunday 15th September 2013. **Noted**

Information

1. Friends of Wymondham Abbey – Newsletter **Noted**
2. Environment Agency – Summary of proposed work – River Tiffey Catchment. **Noted**
3. Norfolk RCC – Signpost Newsletter. **Noted**

Mayor's Engagements

1. Mayor Attleborough Civic Reception – 13th April 2013 **Noted**
2. Wymondham Rugby Club – Annual Dinner – 17th April 2013 **Noted**
3. Community Fund Cheque Presentation – Star Throwers – 18th April 2013 **Noted**
4. Presentation of Civic Award – Julian Gillett – 18th April 2013 **Noted**
5. Southern Norfolk Scouts – St Georges day Celebration – 28th April 2013 **Noted**