

WYMONDHAM TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL
MEETING HELD ON TUESDAY 7th JUNE 2011
in the COUNCIL CHAMBER at 7.30pm.

Councillors present:

JRW Andrews	KJ Cooper
DF Fernee	MJ Gibbins
S Jessop	G Jeffery
CA Longhurst	RJ Savage
JH Turner	N Ward
JW Wright	

Members of the public: 3
District Council : Cllr. Hornby

The Town Mayor, Cllr. N Ward presiding

- 101/11 APOLOGIES FOR ABSENCE Cllrs. Astley, Roberts, Hockaday & Foulger
- 102/11 DECLARATIONS OF INTEREST None
- 103/11 RESIDENTS QUESTIONS None
- 104/11 MINUTES OF MEETING Upon the proposition of Cllr. Jeffery and seconded by Cllr. Savage the minutes of the meeting held on 17th May 2011 were approved as a correct record.
- 105/11 MATTERS ARISING None
- 106/11 FINANCE & GENERAL PURPOSES COMMITTEE the draft minutes of the meeting held on 24th May 2011 were presented by the Chairman and noted.
- 107/11 SUNDRY CREDITORS On the proposition of Cllr. Jessop and seconded by Cllr. Jeffery it was resolved to pay accounts for May, as per the submitted list to the sum of £28,513.27
- In compliance with Financial Regulations, the clerk tabled a list of salaries paid from the wages account to the sum of £6,355.64
- 108/11 CORRESPONDENCE received was considered and the actions proposed are recorded separately as an appendix to these minutes.
- 109/11 MAYOR'S ENGAGEMENTS Noted
- 110/11 FAIRTRADE It was resolved that the Council re-affirmed its support of Fairtrade principles for the Town, would ensure that Fairtrade refreshment products are available at its offices. It was also agreed to support the Fairtrade Group through promotion in the 'About Wymondham' newsletter, making space available on the Market Place for promotions and to consider any grant applications

- 111/11 APPROVAL OF ACCOUNTS Cllr Gibbins presented the Councils Accounts for the year ending 31st March 2011 as agreed by the Finance & General Purposes Committee together with the Annual Return and Statement of Assurance. Upon the resolution of Cllr. Gibbins and seconded by Cllr. Jeffery it was resolved to approve these for signature by both the Chairman and Clerk to the Council, as Responsible Financial Officer.
- 112/11 BROWICK ROAD RECREATION GROUND Clerk reported that a fire had been deliberately started in the changing rooms, requiring the attendance of the Fire Brigade, causing extensive damage. The Councils Insurance Company had been informed and a claim was now being pursued through loss adjustors. A local building firm were now putting together a quote to repair the damage to see if this is viable or to determine if the unit will be 'written off'.
- 113/11 NCC – LIBRARY REVIEW Clerk referred to letter from NCC advising of proposed reduction in opening hours following a cost cutting review. It was agreed to write expressing the Councils disappointment in the loss of opening hours but selecting Option 1 as this would mean the Library was open later on a Thursday rather than a Tuesday.
- 114/11 SNC- HERITAGE OPEN DAYS Clerk advised that this would take place between 8.9.11 – 11.9.11 and it was agreed that the Town Council Offices and the Market Cross would participate.
- 115/11 BUS SHELTERS Clerk confirmed that permission had been received from NCC re the proposed bus shelter near the Robert Kett School. The Shelter had been ordered and installation is scheduled for August. Councillors were also reminded that the previous Council had agreed a rolling programme of shelter installations and consideration should be given to the location of the next shelter. It was resolved to pass this to the Leisure and Environment Committee for further consideration.
- 116/11 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES
Cllr. Turner – Spooner Row Village hall – Lottery grant approved re new floor.
- 117/11 HEALTH & SAFETY Nothing to report
- 118/11 QUESTIONS – Cllr Hockaday
Question in accordance with Standing Order 8
Finance and General Purposes May 24th 2011. The minutes of the F&GP were not accurate in that minutes F10/11 F11/11 stated that the Clerk "presented report as attached to the confidential minutes of this meeting". The report was not attached but was tabled on the night and collected back by the Clerk. It was impossible to read 6 sheets of information in such a very short time and come to a decision of such importance. I queried the accuracy of the minutes on the night. That is why I abstained.

I ask the question, "I understand that it is a legal requirement that all Town Councillors should receive all the council papers with three clear days? Why is this not happening?"

Cllr. Gibbins advised that the first paragraph had been discussed by the F & GP Committee at its meeting on the 24th May

Cllr. Ward advised that in respect of the second question details would be sent to the Norfolk Association of Local Councils for their opinion.

119/11 EXCLUSION PUBLIC & PRESS On the proposition of Cllr. Gibbins and seconded by Cllr.Ferne resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

120/11 FINANCE & GENERAL PURPOSES COMMITTEE
After discussion and an explanation by the Clerk and Cllr. Gibbins, as Chairman of the Finance & General Purposes Committee it was unanimously resolved to ratify the recommendations made at the Committees meeting held on 24th May 2011.

[The meeting closed at 20.35 pm]

DATED thisday of2011

SIGNED(Chairman)

DRAFT

WYMONDHAM TOWN COUNCIL

MEETING 7th JUNE 2011

CORRESPONDENCE

Action

1. Norfolk Association Local Councils – Larger Councils meeting-20.6.11-Dereham. **Noted**

Information

1. Norfolk Association Local Councils – Café drop in – Pelican Inn Tacolneston – 14.7.11 6pm – 8pm **Noted**

Mayor's Engagements

1. Talking Newspapers AGM – 19.5.11 **Noted**
2. STS Grand Opening – 27.5.11 (Deputy Mayor) **Noted**
3. Thetford Town Council – Civic Service – 19.6.11 **Noted**
4. Wymondham High School – Science & Art exhibition – 22.6.11 **Noted**
5. Wymondham Music Festival reception – 26.6.11 **Noted**