

## WYMONDHAM TOWN COUNCIL

### MINUTES OF THE TOWN COUNCIL ANNUAL GENERAL MEETING HELD ON TUESDAY 1<sup>st</sup> MAY 2012 in the NORTH WYMONDHAM COMMUNITY CENTRE at 7.30pm.

Councillors present:

JRW Andrews	N Ward	KJ Cooper
DF Fernee	CW Foulger	MJ Gibbins
DM Hockaday	JW Wright	A Taylor
CA Longhurst	D Roberts	RJ Savage
JH Turner		

Members of the public: 48  
County Council : Cllr. Mooney  
District Council : Cllr. Hornby

The Town Mayor, Cllr. N Ward presiding

#### 077/12 ELECTION OF MAYOR & CHAIRMAN OF THE COUNCIL

Cllr. Ward called for nominations for Town Mayor and Chairman of the Council.  
Cllr. Savage was nominated by Cllr. Gibbins and seconded by Cllr. Fernee  
No other nominations were received and Cllr. Savage was duly elected.  
Cllr. Savage took the Chair and signed his acceptance of office.

#### 078/12 ELECTION OF DEPUTY MAYOR & VICE CHAIRMAN OF THE COUNCIL

Cllr. Savage called for nominations for Deputy Town Mayor and Vice Chairman of the Council.  
Cllr. Fernee was nominated by Cllr. Savage and seconded by Cllr. Wright  
No other nominations were received and Cllr. Fernee was duly elected.  
Cllr. Fernee took her seat and signed her acceptance of office.

Cllr. Savage made an acceptance speech as attached to these minutes.

#### 079/12 APOLOGIES FOR ABSENCE Cllr. Jeffery

#### 080/12 DECLARATIONS OF INTEREST None

#### 081/12 RESIDENTS QUESTIONS

A Gardiner – Re-iterated allegation that Wymondham Town Football Club had signed a confidentiality agreement with Asda re King's Head Meadow and had been offered £5,000 with a committee member asking for £10,000. Were the Council aware of this?. Town Clerk and Cllrs. Ward, Gibbins, Foulger and Hockaday all replied that the first time they were aware of this was when Mr Gardiner raised this at the Annual Parish Meeting on 24<sup>th</sup> April 2012.

D Ward – Stated that there was a credibility gap in his opinion between residents and the Council. Asked who had put Asda in Touch with the Football Club. Cllr. Turner responded that he had asked a representative of Asda this question and had been told Asda approached South Norfolk Council who pointed them in the direction of King's Head Meadow.

P Moss – Advised that list was at South Norfolk Council in the Town Plan and claimed that King's Head Meadow was Conservation Land. He also questioned who had issued the Council's

press release in September 2011. Cllr. Savage advised that this would be looked into by Dr Kemp.

M Heard – Asked for Standing Orders to be reviewed. Cllr. Savage responded that the Communications working group would look into this.

C Greenfield – Asked how Freedom of Information requests were dealt with. Cllr. Savage responded that replies were sent out within the statutory 20 working days.

- 082/12 MINUTES OF MEETING Upon the proposition of Cllr. Ward and seconded by Cllr. Foulger the minutes of the meeting held on 3rd April 2012 were approved as a correct record.
- 083/12 MATTERS ARISING None
- 084/12 LEISURE & ENVIRONMENT COMMITTEE the draft minutes of the meeting held on 29<sup>th</sup> March 2012 were presented by the Chairman and noted.
- 085/12 FINANCE & GENERAL PURPOSES COMMITTEE the draft minutes of the meeting held on 17<sup>th</sup> April 2012 were presented by the Chairman and noted.
- 086/12 REVIEW OF DELEGATED ARRANGEMENTS TO COMMITTEES & WORKING GROUPS Cllr. Savage explained that this is covered in the Council's Standing Orders which all Councillors have a copy.
- 087/12 REVIEW OF TERMS OF REFERENCE FOR COMMITTEES Cllr. Savage explained that this is covered in the Council's Standing Orders which all Councillor's have a copy.
- 088/12 APPOINTMENTS TO COMMITTEES 2012/13 On the proposition of Cllr. Fernee and seconded by Cllr. Roberts it was resolved to appoint committees in accordance with the list attached to these minutes
- 089/12 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES On the proposition of Cllr. Longhurst and seconded by Cllr. Ward it was resolved to appoint representatives in accordance with the list attached to these minutes
- 090/12 APPOINTMENTS TO WORKING GROUPS On the proposition of Cllr. Ward and seconded by Cllr. Roberts it was resolved to appoint working groups in accordance with the list attached to these minutes
- 091/12 FORMAL RE -ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS Cllr. Savage confirmed that all Councillors have been given a copy and these were formally re-adopted.
- 092/12 TO NOTE INVENTORY OF LAND AND ASSETS Clerk advised that this was incorporated in the Council's financial accounts and a copy of the relevant section had been sent out with the agenda.
- 093/12 TO NOTE INSURANCE COVER Clerk explained that this is covered by the Council's block policy with Zurich Insurance.
- 094/12 TO NOTE COUNCIL / EMPLOYEES MEMBERSHIP OF OTHER BODIES Clerk provided list as attached to these minutes.
- 095/12 TO NOTE COUNCIL COMPLAINTS PROCEDURE Cllr. Savage explained that this is covered in the Council's policy documents which all Councillors have a copy.

096/12 TO NOTE COUNCIL PROCEDURES FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2000 AND THE DATA PROTECTION ACT 1998 Cllr. Savage explained that this is covered in the Council's policy documents which all Councillor's have a copy.

097/12 TO NOTE COUNCIL POLICY FOR DEALING WITH THE PRESS / MEDIA Cllr. Savage explained that this is covered in the Council's policy documents which all Councillor's have a copy.

098/12 SUNDRY CREDITORS On the proposition of Cllr.Ward and seconded by Cllr. Foulger it was resolved to pay accounts for April, as per the submitted list to the sum of £23,235.89

In compliance with Financial Regulations, the clerk tabled a list of salaries paid from the wages account to the sum of £8,445.52

099/12 CORRESPONDENCE received was considered and the actions proposed are recorded separately as an appendix to these minutes.

100/12 MAYOR'S ENGAGEMENTS Noted.

101/12 REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Norfolk County Council

Cllr. Mooney – None (had left meeting)

South Norfolk Council

Cllr. Foulger – Place Making guide has been published to help developers come up with better designs for dwellings.

Cllr. Savage – LDF site specific work was ongoing and should be completed later this month, it will then go to SNC cabinet and then further consultation.

- Cllr. Hockaday queried if Spooner Row was a separate consultation.

102/12 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr. Gibbins – Old Grammar School Trust – Meeting shortly with Arts Forum to further discuss their proposals for Becket's Chapel.

Cllr. Longhurst – North Wymondham Community Centre – purchasing new tables & chairs and have formed a new communications group.

103/12 HEALTH & SAFETY Annual report as attached to these minutes was noted.

104/12 QUESTIONS None received

*[The meeting closed at 20.25 pm]*

DATED this .....day of .....2012

SIGNED .....(Chairman)

**WYMONDHAM TOWN COUNCIL**

**MEETING 1<sup>st</sup> MAY 2012**

**CORRESPONDENCE**

**Action**

1. SNC – Heritage Open Days 6.9.12 -9.9.12

**Noted**

**Information**

1. Norfolk RCC – Signpost newsletter
2. Wymondham Arts Forum – update on position re Becketts Chapel
3. Norfolk Assoc Local Councils – Norfolk Link newsletter.
4. Norfolk Assoc Local Councils – Coffee meeting – Loddon – 10.5.12

**Noted**

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**Mayor's Engagements**

1. Hearing Care Centre – 16.4.12
2. Wymondham Lions Charter Dinner – 20.4.12.
3. Wymondham Rugby Club – exchange visit – 22.4.12

**Noted**

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