

**WYMONDHAM TOWN COUNCIL**

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN  
OF A LEISURE & ENVIRONMENT COMMITTEE MEETING  
to be held on TUESDAY 18<sup>th</sup> SEPTEMBER 2018  
**in the Council Offices commencing at 7.00pm**

**A G E N D A**

1. Apologies for absence.
2. To receive Declarations of Interest **A**
3. To confirm the minutes of the Leisure & Environment Committee meeting held on 17<sup>th</sup> July 2018. **B**
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 17<sup>th</sup> July 2018/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Ketts Park – Report and application for funding – Norwich Fringe Project. **C**

**Council Offices**

14 Middleton Street  
Wymondham  
NR18 0AD



**T B Gurney**

Town Clerk

11<sup>th</sup> September 2018

Committee Members

<b>Cllr. Longhurst</b>	<b>Cllr. L Hornby</b>	<b>Cllr. Wyer</b>
<b>Cllr. Stearn</b>	<b>Cllr. Underwood</b>	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

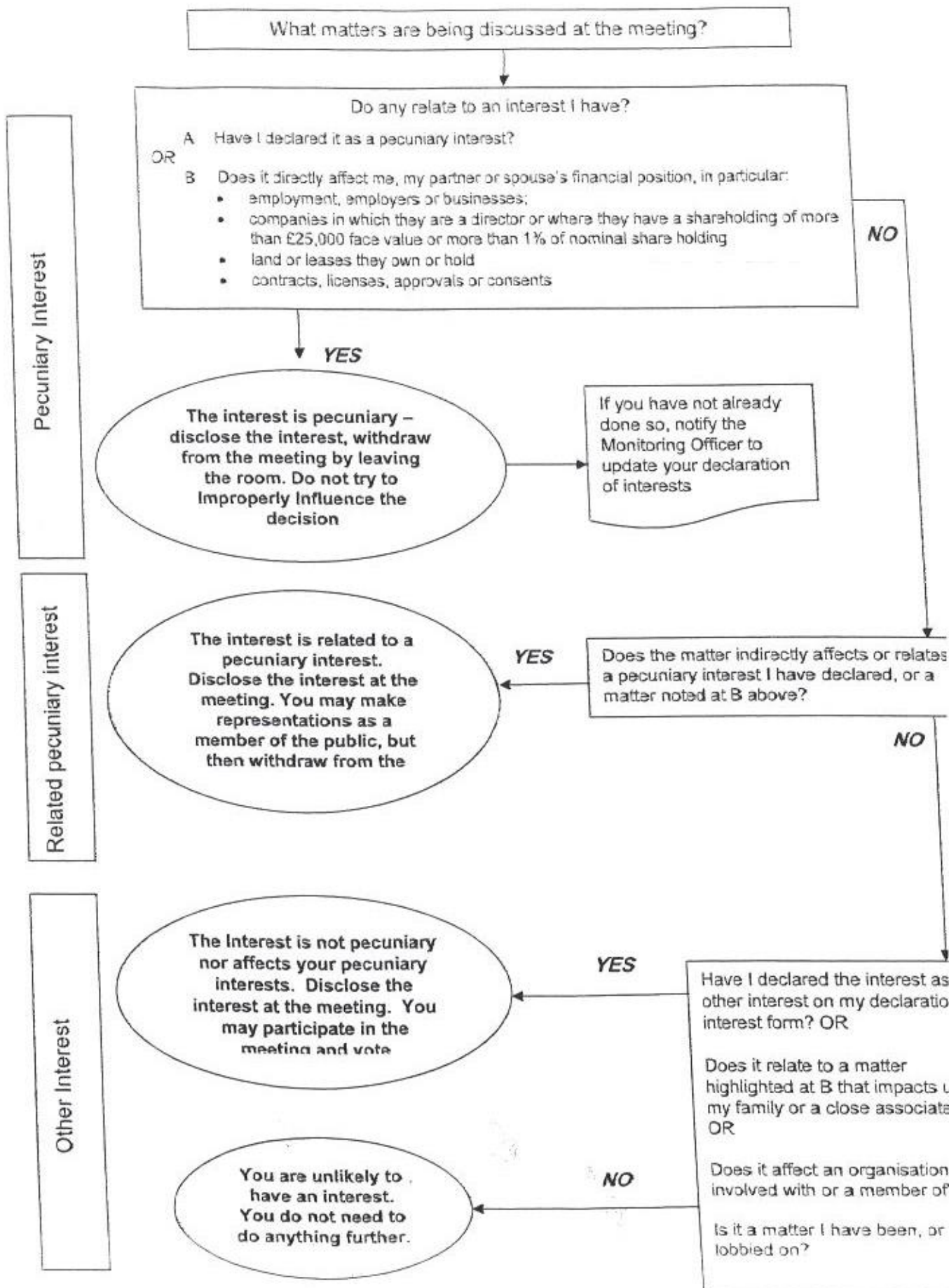
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE LEISURE AND ENVIRONMENT**  
**COMMITTEE held on Tuesday 17<sup>th</sup> JULY 2018**  
**in the Council Offices commencing at 7.00 pm**

Present:

Cllrs L Hornby  
S Wyer - Chair  
D Underwood  
C Longhurst

Also Present

4 Members (s) of the public

LE10/18	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Stearn.
LE11/18	<u>DECLARATIONS OF INTEREST</u> – None.
LE12/18	<u>MINUTES OF MEETING</u> On the proposition of Cllr. L Hornby and seconded by Cllr. Underwood it was resolved to approve the minutes of the Leisure and Environment Committee meeting held on 15 <sup>th</sup> May 2018 as a correct record.
LE13/18	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• Green Spaces – Clerk reported that remedial items identified had been attended to.</li> </ul>
LE14/18	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> <li>• Residents commented on anti-social behaviour and potential drug dealing on the Central Hall car park. They had contacted PC Andy Reid who has been monitoring the situation. Recently situation had improved. It was noted that the CCTV system wasn't working. It was suggested that a barrier could be installed to stop cars accessing the lower part of the car park in the evening.</li> </ul>
LE15/18	<u>KETTS PARK</u> Clerk reported that a slide and safety surface mound had been destroyed by fire. Police had been informed and an insurance claim has been submitted. A quotation to replace the damaged equipment is awaited.
LE16/18	<u>PUBLIC NOTICE BOARD/MURAL</u> <ul style="list-style-type: none"> <li>• Mural – the entrance way to the Market Street car park is owned by South Norfolk Council and they are working on plans to improve the area. Providing the mural was tasteful and approved by SNC it was felt that this would be acceptable.</li> <li>• Notice Board – Discussions took place over ownership. Cllr. Underwood advised that the Wymondham Access Group had indicated that they may be prepared to keep it tidy. Concerns were raised that an enclosed board would lead to more fly posting in the Town as people would be reluctant to bring posters to the Council offices. Clerk advised that SNC had</li> </ul>

	indicated that when they refurbish the area they may include a new notice board. It was left that if the walls are owned by SNC and the new notice board was owned by SNC then they may be able to arrange for their street cleaning team to maintain it. The General view was that an open board was preferable.
LE17/18	<u>CENTRAL HALL CAR PARK</u> concerns of residents was noted and they were advised that the car park is owned by the Trustees of Central Hall and that the Town Council has no jurisdiction over it. Anti-social behaviour and potential drug dealing is dealt with by the Police. Clerk gave a resume of the situation regarding the installation of CCTV and its ownership. Efforts were being made in consultation with the Police and a local company to get it working.

*[The meeting closed at 19.34 pm]*

DATED this ..... day of .....2016

SIGNED ..... (Chairman)

DRAFT

## Report on behalf of Wymondham Green Infrastructure Group

Leisure & Environment Committee of Wymondham Town Council – 18 September 2018

### Community action to improve the green infrastructure of Wymondham

Councillors will recall that at the meeting of The Leisure and Environment Committee of 19 September 2017 funding of £5,250 was agreed to address the future maintenance of the wooded area at Kett's Park through the setting up of a volunteer group initially supervised by the Norwich Fringe Project (NFP).

Since the funding was agreed, a management plan has been drawn up and there have been thirteen working days (including two community events) facilitated and/or supported by the NFP.

Initially, and for the first five sessions, existing volunteers from Greening Wymondham were supported by NFP's regular workforce but the subsequent sessions have been resourced solely by locally-based individuals. Typically, there have been around 15 volunteers at these sessions, with usually around seven Green Wymondham members and the remainder comprising other volunteers. Overall about 12 new volunteers from the local area have been attracted to the Kett's Park woodland project.

The first Community Open Day took place on 13 January during which 36 people were on site for some or part of the duration; this comprised eight from Greening Wymondham, four from NFP, three councillors, and 21 members of the public and/or residents. A second Community Open Day took place on Saturday 28 July with visitors (both returning and new to site) helping to clear glades to encourage wildflowers.

Greening Wymondham report: *"we have solid support and of course the project will be developed over the coming years to include more community activities, as we can tame the rough land to provide more attractions, such as picnic areas, seats, bird boxes and maybe a bird hide, a pond, an orchard - there's no shortage of ideas!"*

The tangible benefits of the work done undertaken so far are:

- an area of thinned woodland which will allow the retained trees to continue to mature unhindered.
- coppiced specimens (such as willows) that are re-shooting to provide diversity in habitat and an understorey of vegetation
- improved informal access through the wood
- less plastic waste as redundant tree guards are removed
- opportunities for further funding being sought (e.g. proposed surface path)

The existing volunteers are keen to re-commence workdays, but whilst they have received training in basic activities, they do not yet have the full range of skills, expertise and equipment that the NFP provides.

The request, therefore, is that Wymondham Town Council funds a further year of workdays at Kett's Park to enable continued implementation of the management plan. The request is for funding equivalent to one day per month (12 days) at a rate of £350 per day for the NFP's involvement. In addition, it is suggested that an additional sum of £800 is allocated to cover any additional costs, such as hire of specialised equipment (a chipper, for example). The total commitment would therefore be £5,000.

By way of a reminder, the key benefits of the NFP approach are:

- residents become more closely involved include with the management of their greenspaces;
- physical management work and the opportunity to work as part of a social group have physical and mental health benefits;
- no need for to acquire/maintain/store equipment and facilities;
- project and volunteers are covered by NFP's insurances;

**Robin Taylor**  
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