

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A LEISURE & ENVIRONMENT COMMITTEE MEETING
to be held on TUESDAY 21st November 2017
in the Council Offices commencing at 7.00pm

A G E N D A

1. Apologies for absence
2. To receive Declarations of Interest **A**
3. To confirm the minutes of the Leisure & Environment Committee meeting held on 19th September 2017. **B**
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 19th September 2017/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
7. Budget 2018/19 – Draft for discussion and submission to Finance & General Purposes Committee for incorporation into Council budget. **C**

Council Offices

14 Middleton Street

Wymondham

NR18 0AD



T B Gurney

Town Clerk

14th November 2017

Committee Members

Cllr. Longhurst	Cllr. L Hornby	Cllr. Wyer
Cllr. Stearn	Cllr. Underwood	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

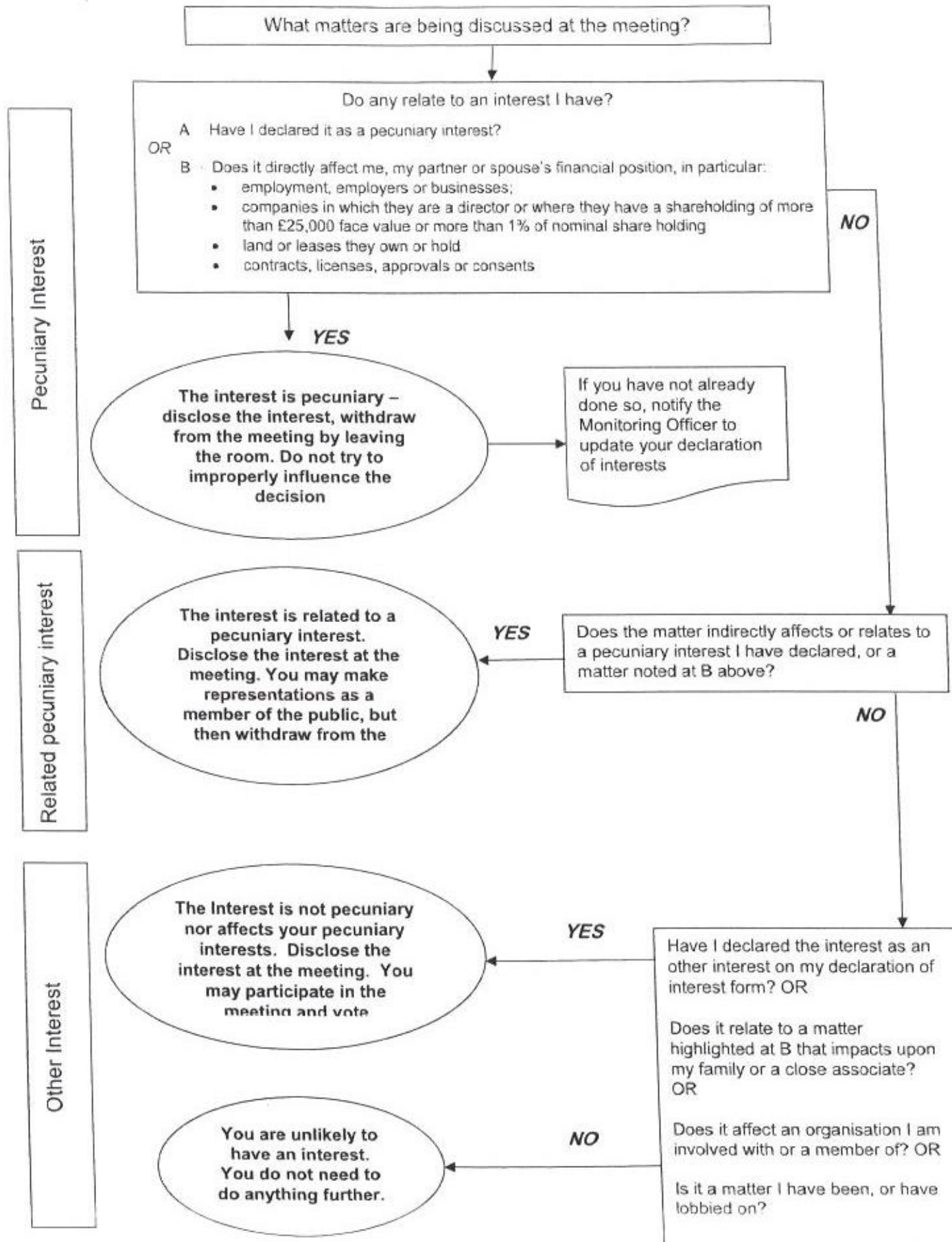
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE
LEISURE AND ENVIRONMENT Committee
 held on 19th September 2017 commencing at 7.02 pm
 in the COUNCIL OFFICES

Present:

Cllr. L Hornby
 Cllr. S Wyer (From 7.12pm)
 Cllr. P Stearn (from 7.10pm)
 Cllr. C Longhurst
 Cllr. D Underwood

Also Present: 3 member (s) of the public
 Cllrs. Broome & Hurn
 Robin Taylor – South Norfolk Council

PL15/17 APOLOGIES FOR ABSENCE None.

PL16/17 DECLARATIONS OF INTEREST None.

PL17/17 MINUTES OF MEETING Upon the proposition of Cllr. Longhurst and seconded by Cllr. L Hornby the minutes of the meeting of the Leisure and Environment Committee held on 18th July 2017 were signed by the Chairman as a true record.

PL18/17 PROGRESS UPDATES None.

PL19/17 ITEMS RAISED BY MEMBERS OF THE PUBLIC

- Cllr. Broome re agenda item 8 (Waitrose Roundabout) – concerns:
 - Proposed species of plants.
 - Who will do future maintenance.
 - Do the Council ground staff have suitable experience.
 - Could be labour intensive.
 - Commented other roundabouts need attention.
- Cllr. Hurn – supports agenda items 6 (Ketts Park) & Item 8 (Waitrose roundabout)
 - Other roundabout to be considered by Brighter Wymondham Group in due course.
- M Howard – agenda item 8
 - Is there a yearly maintenance budget. *Clerk responded that there is a Brighter Wymondham budget, it was more whether the ground staff had the skills to maintain the plants.*

- PL20/17 KETTS PARK Cllr. Hornby introduced report compiled by Mr Taylor from South Norfolk Council to address the future maintenance of the wooded area at Ketts Park through the setting up of a volunteer group initially supervised by the Norwich Fringe Project. Councillors agreed that this was a good idea and upon the proposition of Cllr. Underwood and seconded by Cllr. Longhurst the request for funding of £5,250 from the new projects fund was unanimously approved.
- PL21/17 SOUTH NORFOLK COUNCIL Email received advising that Public Space Protection Order including the exclusion of dogs from enclosed children's play areas is to be made under the Anti-Social Behaviour, Crime and Policing Act 2014 was noted.
- PL22/17 BRIGHTER WYMONDHAM Cllr, Hornby introduced the report outlining plans for a planting scheme on the Waitrose roundabout. It was agreed that work needed to be carried out and the Clerk advised that any scheme has to be approved by Norfolk County Council as the Town Council maintains the roundabout under a licence from the County Council (NCC). Upon the proposition of Cllr. Underwood and seconded by Cllr. Wyr it was unanimously agreed that the plans should be discussed with NCC.

[The meeting closed at 19.19 pm]

DATED this day of2017.

SIGNED (Chairman).