

WYMONDHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL
MEETING HELD ON TUESDAY 4th SEPTEMBER 2018
in the CENTRAL HALL at 7.30pm.

Councillors Present

R Savage	S Nuri	K Hurn
S Wyer	J Hornby	J Halls
C Longhurst	L Hornby	A Holden
I Flatt	J Mooney	P Broome
P Stearn		

Member(s) of the Public: 1

Councillor Holden in the Chair

111/18 APOLOGIES FOR ABSENCE – Cllrs. Sayer & Underwood.

112/18 DECLARATIONS OF INTEREST – None.

113/18 REQUESTS FOR DISPENSATIONS – None.

114/18 MINUTES OF MEETINGS Upon the proposition of Cllr. Mooney and seconded by Cllr. Halls the minutes of the meeting held on 3rd July 2018 were unanimously approved as a correct record.

115/18 PROGRESS UPDATES

- Governance Review Time & Task Group the notes of the meeting of the working group held on 31st July 2018 were unanimously noted and approved.
- Residents Parking Scheme - Cllr. Hornby advised that together with the Clerk he had attended a meeting with representatives of South Norfolk Council & Norfolk Council Council who outlined the scheme. It became apparent that the implementation of the scheme was complex and subject to a number of pre-conditions being met, costly and difficult to enforce. Residents would also have to pay a yearly fee which would rise on a regular basis. In view of this and the view that the 2 areas who had contact the Council (Orchard Way & Church Street) would not be eligible, and the cost (£10,000) it was unanimously agreed not to pursue the offer from South Norfolk Council to take part in a scheme any further.

116/18 LEISURE & ENVIRONMENT COMMITTEE minutes of meeting held on 17th July 2018 were noted.

117/18 SUNDRY CREDITORS Upon the proposition of Cllr. Hurn and seconded by Cllr. Longhurst it was resolved to pay accounts for July 2018, as per the submitted list in the sum of £39,326.11

In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,153.40

118/18 SUNDRY CREDITORS Upon the proposition of Cllr. J Hornby and seconded by Cllr. Savage it was resolved to pay accounts for August 2018, as per the submitted list in the sum of £26,392.98

In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,042.07

119/18 PUBLIC PARTICIPATION

- Enquiry made and expression of interest in respect of agenda 13 – Trustees required for the Lizard Charity.

120/18 STANDING ORDERS Revised Standing Orders based on the new NALC model issued were discussed. Cllr. Hurn advised that the Governance Review Time & Task Group had spent a considerable amount of time on these. Upon the proposition of Cllr. Hurn and seconded by Cllr. Mooney it was unanimously resolved to adopt the revised Standing Orders.

121/18 GENERAL DATA PROTECTION REGULATIONS Upon the proposition of Cllr. L Hornby and seconded by Cllr. Hurn it was unanimously resolved to appoint the Town Clerk as the Councils Data Protection Officer (DPO).

Upon the resolution of Cllr. Hurn and seconded by Cllr. Mooney it was unanimously resolved to adopt the following policies:

- Data Protection Policy.
- Social media & Electronic Communications Policy.
- Removable media Policy.
- Computer & Telephone misuse policy.
- Information Protection Policy.
- Information Security Incident Policy.

122/18 BECKETSWELL Cllr. Holden advised that this item would be discussed at the end of the meeting with the press and public excluded due to confidentiality issues.

123/18 LIZARD CHARITY TRUSTEES Further Email from Chair of Lizard Trustees advising that an appointed Council representative was standing down and asking the Council to nominate a replacement. She does not have anybody in mind and has a further 3 trustee vacancies. Upon the proposition of Cllr. Savage and seconded by Cllr. Mooney it was resolved to appoint M Welton as a Council appointee for a 4 year term.

124/18 REPORTS FROM COUNTY / DISTRICT COUNCILLORS

- Norfolk County Council – Cllr. Mooney
 - Robert Kett School (improvement required), Ashleigh School (outstanding) and Browick School (Good) have all had OFSTED inspections.
 - Fairland Street gas works have been completed.
 - Chapel Lane footpath work completed.
 - Work commences soon on parking alterations re Market Street.
- South Norfolk Council – Cllr. J Hornby
 - Work has commenced on the 3G pitch at Ketts Park.

125/18 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- Cllr. Longhurst – Town Team – organising Wynterfest.
- Cllr. Holden – Town Team – Vintage day on 9th September.
- Cllr. Mooney – North Wym Community Centre – Roof repairs completed.
- Cllr. Holden – Mayors Community Fund – Bingo Night 20th October.

126/18 EXCLUSION PRESS & PUBLIC

On the proposition of Cllr. Mooney and seconded by Cllr L Hornby resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

127/18 BECKETSWELL

Paper prepared proposing to install a footpath across Becketswell amenity area linking Becketswell Road to Briton Way was discussed. In principle it was felt that this was an appropriate project although concerns were raised over the specifications due to the range of quotations provided by 3 local contractors. Upon the proposition of Cllr. Mooney and seconded by Cllr. Halls the following was resolved:

1. To authorise Cllrs. Broome and Savage to seek clarification from Company B of the materials to be used and their method statement for carrying out the work. If satisfied, a recommendation to accept the original quotation or a revised quotation (if still the lowest) to be made to the Chairman of the Councils Finance & General Purposes Committee and the Town Clerk.
2. To delegate authority to the Chairman of the Councils Finance & General Purposes Committee and the Town Clerk to consider the recommendation of Cllrs. Broome and Savage and if appropriate to accept the quotation from Company B.

[The meeting closed at 8.30 pm]

DATED thisday of2018

SIGNED(Chairman)